

1. Priority Business

- a. Review/Approval of April 11, 2018 Minutes
- b. Confirm 2018-19 Meeting Dates
- c. Certify Election Results

2. Chair's Report

3. Vice-Chair's Report

4. Academic Staff Committee Reports

- a. Awards (Weber)
- b. Economic Issues (Rivers)
- c. Elections (Villancencio)
- d. Government (Flanagan / Kriska)
- e. Instructional Promotions (Fragola)
- f. Outreach (Weber)
- g. Professional Development (Fragola)
- h. Review (Tumbarello)
- i. Rewards and Recognition (Tumbarello)
- j. Titling (Weber)
- k. Title Appeals (Fragola)

5. Updates/Announcements/Other Business

- a. Transportation & Logistics (LaValley)
- b. Employment Educational Assistance Program Policy (Tumbarello)
- c. Sustainability Council (LaValley)
- d. Open Floor

**2017-2018 ACADEMIC STAFF ASSEMBLY
MINUTES
12:30PM - 1:45PM ON APRIL 11, 2018, UC-264**

PRESENT: Patricia Fragola, Curt Weber, Mike Flanagan, Annie Weberpal LaValley, Sara Deschner, Huckleberry Rahr, Abbie Windsor, Terry Tumbarello, Carl Fox, Heather Rasmussen (recorder)

EXCUSED: Carmen Rivers, JP Villavicencio

1) Urgent/Priority Business

- Matt Aschenbrener, Associate Vice Chancellor, gave updates on:
 - Strategic Enrollment – It is an ongoing process looking at all departments. Applications are down. High school demographics in the region are flat. To maintain integrity, UW-Whitewater will not change profile.
 - Academic Calendar – committee has met twice this year. Things to note: For Fall 18 semester, classes will begin on a Tuesday and orientation will be Sunday and Monday, Thanksgiving recess will begin Tuesday afternoon before Thanksgiving, and fall teaching days are limited by state law. Starting with the 2019-20 calendar, UW-Rock County will fall under the UW-Whitewater calendar.
- Minutes of February 28, 2018, approved on motion from Flanagan and a second by Windsor. Abstention by Tumbarello.

2) Chair's Report

- Search Updates:
 - Chief Officer of Diversity and Inclusivity: The position has been filled.
 - HR Director: Telephone interviews are completed. Will have candidates on campus in early May.
 - Director of Budget – Henry Miller has started.
 - Compliance Officer – No additional news on this search.
- Restructuring – No new information.
- UTC – Canvas training sessions are being offered on campus. The schedule can be found at <https://Blogs.uww.edu/instructional/category/canvas>. Approval from UW-Systems is pending, but it appears Involvio will be rolled out in three parts. It will be used to track student attendance in class. Faculty and staff will be required to track online.
- Emeriti Committee – continues to meet, working on benefits and eligibility. Amy Sexton will be heading the committee after Paige Smith's departure.
- Strategic Enrollment – will be meeting April 12 and 13, 2018. There is strong Academic Staff representation on each working sub-group.

3) Vice-Chair's Report

- President Ray Cross is trying to schedule meetings in June with each of the UW System governance groups to discuss shared governance.

4) Academic Staff Committee Reports

- **Awards:** Names submitted to Provost, waiting for approval.
- **Economic Issues:** None.

- **Elections:** Ballot was quirky, but the glitch was fixed.
- **Government:** Mandela Barnes, Deputy Director of Strategic Engagement at State Innovation Exchange (SiX), was on campus April 4, 2018, for a visit. He was very positive about his visit, but attendance was low.
- **Instructional Academic Staff Promotions:** Recommendations were sent to the Provost. Committee is working to improve the application process for applications and for reviewing. Focus will be on trying to clarify/simplify terminal degree piece with determination coming from the individual department.
- **Outreach:** Academic Staff Promotions Recognition Lunch, attendance will be encouraged.
- **Professional development:** None.
- **Review:** None.
- **Rewards and Recognition:** None.
- **Titling Committee:** Will be meeting next week.
- **Title Appeals:** None.

5) Updates/Announcements/Other Business

- Transportation & Logistics (LaValley):
 - Bike Share: Spin failed T-mobile connectivity test so no longer an option. Similar options are being pursued. RidePass CEO will be attending next meeting.
 - Parking discussions continue.
- Employment Educational Assistance Program Policy (Tumbarello): None
- Sustainability Council (LaValley): Sustainability survey sent campus-wide via email; joint Earth Day celebration with UW-Rock County.
- Open Floor:
 - Report for UC Board submitted by Rivers and read by Fragola: new policies coming regarding food and fundraising events at the UC; new software and scanners to track students attending campus events; food cart is back; Board of Regents will be at UW-Whitewater for one of their spring 2019 meetings; addressing a proposed increase in non-allocated student fees for the 2018-19 school year; HVAC work was recently completed in the UC; windows on south side of the UC (original from 1998) will be replaced this year; next year's project will be new roofing.
 - Report for Student Success Committee submitted by Rivers and read by Fragola: Data was reviewed at March 8 meeting regarding the gap in graduation rates between URM students and non-URM students and Pell Grant recipients and non-Pell Grant recipients. The need for advisors or service providers to have real time data regarding class attendance and grades was also discussed. ELARC held a summit on March 16, which was well attended and well received. Lots of discussion around Essential Learning Outcomes. The idea of a portfolio is being discussed and piloted related to ELOs, but there are still lots of questions regarding responsibility to monitor/review/score.
 - Web site update (Deschner): trying to re-organize the Web site and the information on it. Will be asking for input. Windsor proposed a standing committee which could be under Outreach Committee. Deschner would like to continue her work on this committee despite not being on Assembly next calendar year.

The meeting adjourned at 1:38 pm on a motion from Rahr (Windsor, second).